

**PRE-SERVICE ENGLISH TEACHERS' TIME
MANAGEMENT DURING TEACHING PRACTICE:
CHALLENGES AND STRATEGIES**

A THESIS

Submitted in Partial Fulfillment of the Requirements for Degree of
Sarjana Pendidikan in English Education



By:

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K.H. ABDURRAHMAN WAHID PEKALONGAN
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Saya menilai bahwa naskah skripsi tersebut sudah dapat diajukan kepada Fakultas Tarbiyah dan Ilmu Keguruan UIN K.H. Abdurrahman Wahid Pekalongan untuk diujikan dalam sidang munaqasyah.

Demikian nota pembimbing ini dibuat untuk digunakan sebagaimana mestinya. Atas perhatiannya, disampaikan terimakasih.

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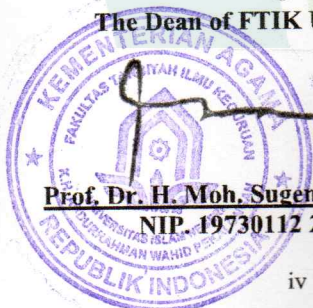
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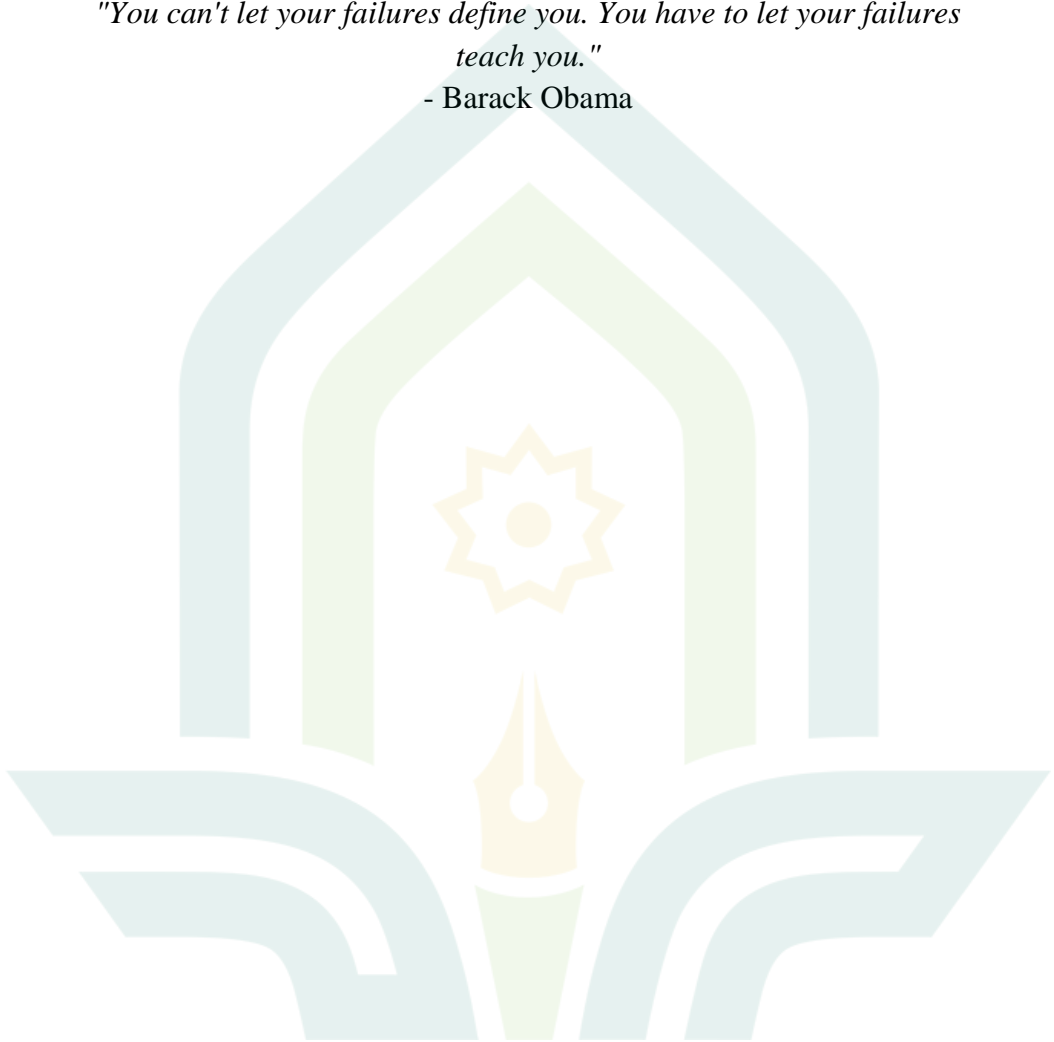
MOTTO

"The future depends on what you do today."

- Mahatma Gandhi

"You can't let your failures define you. You have to let your failures teach you."

- Barack Obama



ABSTRAK

Penelitian ini membahas tentang tantangan yang dihadapi guru PPL bahasa Inggris dalam manajemen waktu selama praktik mengajar dan strategi untuk menghadapinya. Beberapa siswa yang sedang praktik mengajar mengalami kesulitan dalam manajemen waktu. Untuk mengatasi tantangan ini, guru bahasa Inggris PPL menggunakan strategi manajemen waktu. Rumusan masalah dalam penelitian ini adalah apa saja tantangan dan strategi yang dihadapi oleh guru PPL bahasa Inggris selama praktik mengajar dan bagaimana guru PPL bahasa Inggris mengatur manajemen waktu selama praktik mengajar. Penelitian ini menggunakan pendekatan kualitatif dengan metode penelitian inkuiri naratif. Data dikumpulkan dengan melakukan wawancara. Penelitian ini dilakukan di UIN K.H Abdurrahman Wahid Pekalongan Fakultas Tarbiyah. Partisipan penelitian ini adalah 3 orang guru PPL bahasa Inggris dari Jurusan Pendidikan Bahasa Inggris yang telah menyelesaikan praktik mengajar. Data yang telah terkumpul kemudian diolah melalui diskusi hingga diperoleh kesimpulan. Dari hasil dan diskusi, disimpulkan bahwa manajemen waktu dapat membantu guru PPL bahasa Inggris dalam mengatur waktu di kelas. Ada juga beberapa persyaratan untuk mengatur waktu karena guru perlu selektif dan fleksibel dalam penggunaan waktu terutama pada kegiatan yang memerlukan perlakuan manajemen waktu dan kegiatan yang tidak memerlukan, karena di dalam kelas terdapat beberapa kegiatan situasional yang perlu diperhatikan pada saat praktek mengajar. Kesimpulannya ada hubungan antara tantangan dan strategi manajemen waktu. Strategi yang digunakan untuk membantu menghadapi tantangan manajemen waktu dan menjadi pemecahan masalah bagi guru PPL bahasa Inggris.

Kata kunci: time management, pre-service teachers, teaching practice

ABSTRACT

Safira, Maulaya. 2024. "Pre-Service English Teachers in Time Management during Teaching Practice: Challenges and Strategies". *Skripsi*. Program Studi Tadris Bahasa Inggris. FTIK UIN K.H. Abdurrahman Wahid Pekalongan. Pembimbing Chubbi Millatina Rokhuma, M. Pd.

Keywords: time management, pre-service teachers, teaching practice

This research is about challenges faced by pre-service English teachers in time management during teaching practice and the strategies dealing with it. Several students who were practicing teaching experienced difficulties in time management. To address the challenges, pre-service English teachers use time management strategies. The formulation of the problem for this research is what are the challenges and strategies faced by pre-service English teachers during teaching practice and how to pre-service English teacher's managing time management during teaching practice. This research uses qualitative approach with narrative inquiry in research method. The data were gathered by doing interview. This study was conducted at UIN K.H Abdurrahman Wahid Pekalongan at Tarbiyah Faculty. The participants of this research are 3 pre-service English teachers from the English Education Department who have finished teaching practice. The data that has been collected is then processed through discussion for getting the conclusion. From the result and discussion it summarized that time management could help pre-service English teachers to managing time in the class. There are also some requirements to manage the time because the teacher needs to be selective and flexible in the use of the time particularly on activities that need time management treatment and activities that don't need, because in the class there are several situational activities that need to be considered when teaching practice. The summary there was a relationship between challenges and time management strategies. The strategies used to help face time management challenges and become problem-solving for pre-service English teachers.

PREFACE

Praises and gratefulness are sent to Allah SWT, who has poured His grace and His gift and bestowed me guidance, health, and patience so that the writing process of my research entitled "Pre-Service English Teachers in Time Management during Teaching Practice: Challenges and Strategies" could be completed. It is submitted to the English Education Department, UIN KH. Abdurrahman Wahid Pekalongan partially fulfills the requirements of the Bachelor's Degree in English Education. This proposed study was accomplished because of support from several people. Therefore, on this occasion, I would like to express my sincere gratitude to:

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Writer

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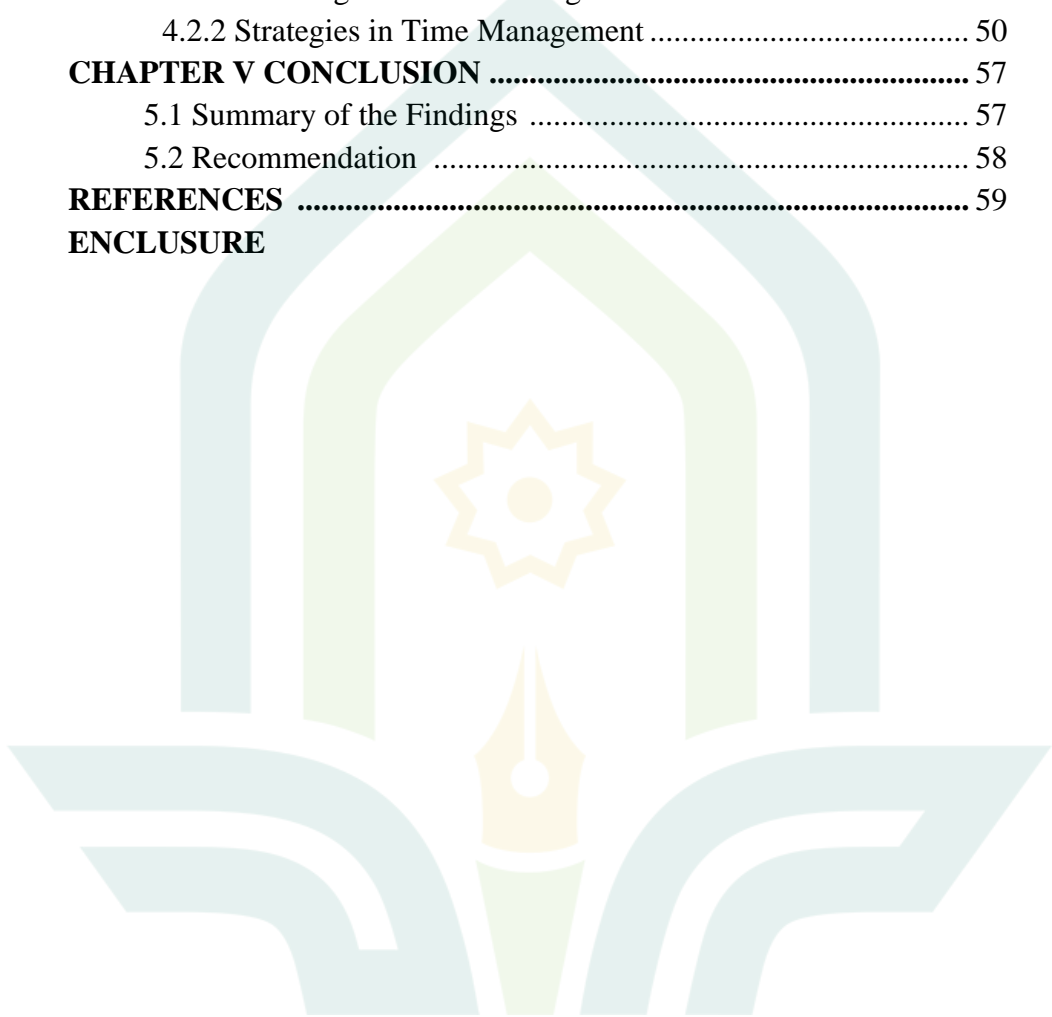


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CHAPTER I

INTRODUCTION

1.1 Research Background

An important aspect of the teaching practice is how the pre-service English teachers manage their time. Time management is defined in the sources as the process of applying management functions such as planning, organizing, and controlling one's activities to achieve one's goals effectively and efficiently in private and business life (Eskimen, 2023). Facing this condition is only sometimes considered easy by pre-service teachers. In other research, time management involves controlling the time spent on various activities to improve the quality of efficient activities (Maulidina et al., 2022). According to this research time management is a method of managing and controlling time, it is concerned with the management of time plans using planning, organizing, and execution to fulfill the goals and objectives of individuals and organizations. This is similar to the theory of Tony Wright (Wright, (2007) about time management. Time management in practice needs to see generic teaching skills.

One of the previous studies stated that there were teaching practice students' who had difficulty in time management. According to the research, one of their challenges in teaching practice is time management. This is because there are few teaching hours in one meeting which makes the teachers feel that they do not have enough time to deliver material, which causes delays in completing the material and a lack of student understanding due to limited teaching time (Sari, 2020). This is similar to the researcher experiencing difficulties during teaching practice which is also related to time management.

The researcher also found something similar in one of the schools in Pekalongan. Several students who were practicing teaching in Pekalongan also experienced the same thing. They admitted that they experienced difficulties in time management. However, there are several challenges faced in time management

during teaching practice. Based on information from several pre-service English teachers of one of the colleges at Pekalongan, some of them experience difficulties in time management. In this case, this is often experienced by students who are experiencing teaching practice. To avoid this, pre-service English teachers must manage their time well so that learning targets could be achieved.

To address the challenges, pre-service English teachers use time management strategies. Time management starts with setting priorities and organizing the day around the most important tasks (Mehta, 2019). Efficient teaching practice requires time management by pre-service English teachers. Effective time management strategies support both pre-service teachers and students in teaching practice. In another research time management strategy to allocate time properly, one must be aware of the time dedicated to the right tasks at the right time (Hsu et al., 2023). Therefore, prioritized tasks are immediately completed and not neglected. The strategies carrying out time management could also be done pre-service, especially when teaching practically.

From this explanation, the researcher wants to explore deeply and in more detail the challenges and strategies faced by pre-service English teachers in teaching practice and the strategies for dealing. The researcher also wants to know what kind of challenges and strategies pre-service English teachers face in time management during teaching practice. This research is different from previous research that has existed in the challenges and strategies faced. Previous research explains that time management must be managed so that pre-service English teachers could face the challenges posed by inaccurate time management. Meanwhile, what the researcher would explain is related to the problems experienced by pre-service teachers in teaching practice related to time management and strategies that could be used to manage time well. So this research also needs to be carried out because it is different from what previously existed in time management during teaching practice.

1.2 Identification of the Problem

Time management in teaching practice experiences should be managed well by teachers. Based on the pre-service English teachers' experiences during teaching practice they faced challenges in time management. They were not only faced the challenges but also found the strategies dealing in time management. From this explanation, the researcher wants to explore deeply and in more detail the challenges and strategies in time management by pre-service English teachers during teaching practice.

1.3 Limitation of the Problem

The scope of this study considers time management issues experienced by pre-service English teachers during teaching practice. This research concludes the factors that made time management challenging for pre-service English teachers. It's also necessary to carry out aspects that could become strategies for pre-service English teachers to help with the time management faced when teaching practice. Based on the limitation, researchers could be more focused on insight into the challenges and strategies in time management by pre-service English teachers.

1.4 Formulation of the Problem

Based on the background described above, the research question in this research is:

1. What are the challenges faced by pre-service English teachers in time management during teaching practice?
2. What are the strategies used by pre-service English teachers in dealing with the challenges faced by English teachers in time management during teaching practice?

1.5 Operational Definition

To avoid misunderstandings regarding the terminologies used in this study, the researcher gives the following definitions:

1. Pre-service English teacher: Pre-service English teachers are students teaching who are required to complete a teaching internship program that includes direct interactions with students (Ghufron et al., 2022).

2. Time management: Time management is organized by creating plans and knowing how to spend time wisely to maximize effectiveness with on-time decisions (Raniah and Muyana, 2023).
3. Teaching Practice: Teaching practice is a required subject for students in the teacher training and education programs (Amelia, 2019). Teaching practice activity followed by pre-service English teacher is applied in the seventh semester.

1.6 Aim of the Research

Concerning the problems, the aims of this research study are described as follows:

1. To describe the challenges faced by pre-service English teachers in time management during teaching practice.
2. To describe the strategies used by pre-service English teachers in dealing with the challenges faced by English teachers in time management during teaching practice.

1.7 Significance of the Study

The research studies are likely to provide substantial contributions to the following individuals:

1. Theoretical Use: The results of this research would support Tony Wright's theory in building their time management theory.
2. Empirical Use: This research would give empirical insight into the experience of a Pre-service teacher in management time during teaching practice.
3. Practical Use: This research would be expected to give more information and could be used as a reference by prospective pre-service English teachers in time management during teaching practice.

CHAPTER V CONCLUSIONS

This chapter provides a summary of the research results and some suggestions. The researcher concludes the result and finding of this study in the previous chapter. The summary based on the problem that occurred in the research and the resolution of the problem. The recommendation in this chapter included for the readers.

5.1 Summary of the Findings

This section shows the time management results carried out by pre-service English teachers. These findings were taken from interviews conducted with participants. The results of these findings were the challenges faced in time management and the strategies implemented in time management. The results of this research have found that there were challenges faced by pre-service English teachers in time management. Based on the results and discussion, this study could answer the research question that pre-service English teachers during teaching practice face several challenges. The challenges faced was; bad behavior of the students, lack of teaching competence, and limited time in preparing materials. These challenges were experienced by several pre-services when carrying out teaching practice. Some of these challenges were also crucial for time management and need to be faced.

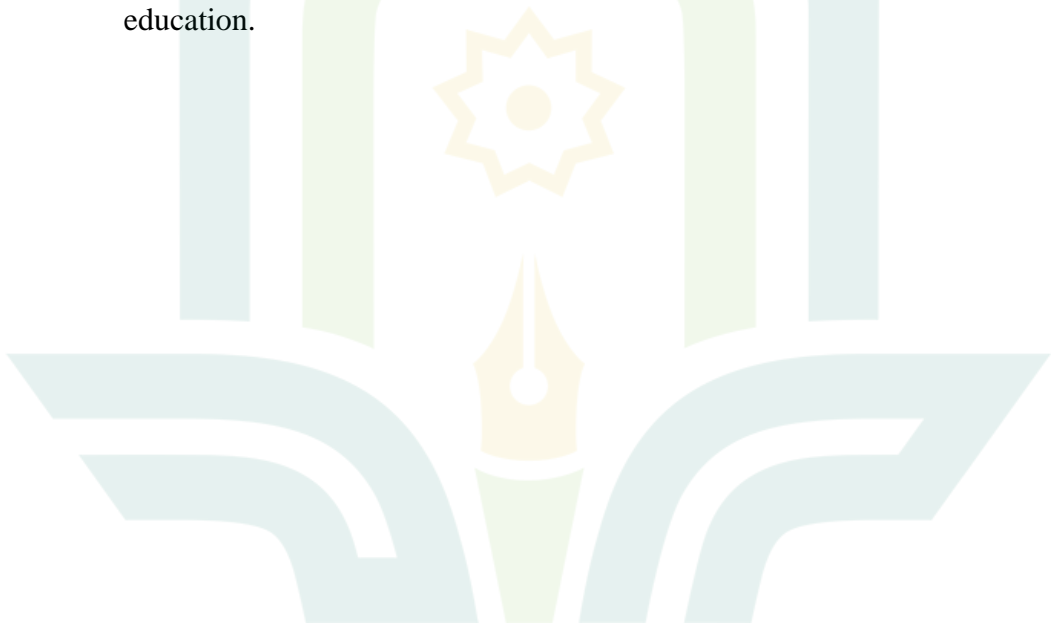
To face the challenges of time management during teaching practice, several strategies needed that could help to resolve these problems. The strategy to face this challenge starts with; preparing self-materials, controlling activities, consulting with tutors, collaborating with colleagues, and developing teaching competences. This strategy used by pre-service English teachers encounter time management problems during teaching practice.

The researcher concludes that there is a relationship between challenges and time management strategies. The strategies used could help in facing time management challenges and become problem solving for pre-service English teachers. Pre-service

English teachers faced challenges in time management during teaching practice. To manage time during teaching practice, pre-service English teachers need strategies that can make it easier.

5.2 Recommendation

Based on the research results, the researchers provide suggestions for prospective pre-service English teachers to understand learning conditions. When pre-service teaching practice, there were several destructions in time management. This information could help with self-preparation and everything needed to be taught. This research could be used as a lesson to improve teaching competences and carried out good time management. Further research is suggested to explore the challenges and strategies for time management at the next level to more deeply and get state updates. This research is expected to make a valuable contribution to the teachers in the field of education.



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